



Quick Reference Guide

Office Hours:

Monday – Friday, 8 am – 4:30 pm

Mailing Addresses:

General Mailing address:

MRCI Client Directed Services
1961 Premier Drive, Suite 318
Mankato, MN 56001

Payments:

MRCI Client Directed Services
PO Box 328
Mankato, MN 56002

Contact Information

Website: <https://www.mrcicds.org/>

Toll Free Phone: 1-800-829-7110

Fax: 888-800-7336

Departmental Inboxes

Human Resources: CDSHR@mymrci.org

Fax Email: CDSFax@mymrci.org

Intakes: CDSintake@mymrci.org

Claims: Claims@mymrci.org

Payroll: Payroll@mymrci.org

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Leadership and Support Staff

Executive Leadership:

Brian Benshoof – Chief Executive Officer

Jeff Call – Chief Financial Officer

Tami Reuter Chief Business & Marketing Officer

CDS Division Leadership:

Julie Lux – Strategic Relations Manager jlux@mymrci.org 507-386-5745

Kyle Rueter – CDS Program Manager krueter@mymrci.org 507-386-5713

Kim Goerger – CDS Controller kgoerger@mymrci.org 507-386-5647

Rhiannon Johnston – Director of Information Technology rjohnston@mymrci.org 507-386-5724

Support Staff

Levi Janssen – Continuous Improvement Coordinator ljanssen@mymrci.org 507-386-5618

Andrew Farm – Marketing Coordinator afarm@mymrci.org 507-386-5746

Tammejo Blaha – CDS Administrative Specialist tblaha@mymrci.org 507-386-5693

Consumer Directed Community Supports (CDCS) and Consumer Support Grants (CSG)

Please Email Plans and Revisions directly to your Program Specialist

Intake Team & Follow up:

New Client Referrals: CDSintake@mymrci.org or
mrcicds.org/referrals

**Nika Sawyer – CDS Customer Experience
Coordinator**
nsawyer@mymrci.org 612-719-6892

Dan Tomhave – CDS Intake Specialist
dtomhave@mymrci.org 507-386-5606

Anna Coleman – CDS Intake Specialist
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Pam Keele – CDS Intake Specialist
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Kayse Farah – CDS Program Specialist
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**Nicole Jaeger – CDS Intake Specialist and
Annual Renewal Specialist**
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CDCS & CSG Program Staff:

Kayla Hines – CDS Program Coordinator
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Jairo Flores – CDS Program Specialist
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Joyce Anderson – CDS Program Specialist
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Erinn Wilson – CDS Program Specialist
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Denise Nisle – CDS Program Specialist
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Yasmine Abdirahman – CDS Program Specialist
yabdirahman@mymrci.org 507-386-5721

Melissa Danks – CDS Program Coordinator
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Joel Jacobs – CDS Program Specialist
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Erika Schuster – CDS Program Specialist
eschuster@mymrci.org 507-386-6484

Kayla Theis – CDS Program Specialist
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Brianna Bruns – CDS Program Specialist
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Kirby Hurd – CDS Program Specialist
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Ben Kiecker – CDS Program Specialist
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Jaime Beck – CDS Program Coordinator
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Gena Stiller – CDS Program Specialist
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Heather Jennings – CDS Program Specialist
hjennings@mymrci.org 507-386-5654

Kailey Yurek – CDS Program Specialist
kyurek@mymrci.org 952-649-6944

Kaleena Wolf – CDS Program Specialist
kwolf@mymrci.org 507-386-5695

Zainab Isse – CDS Program Specialist
zisse@mymrci.org 507-386-5725

**PCA Choice, 245D Licensed Programs, & Community First Services & Supports (CFSS)
Consultation Services**

Please Email Plans and Revisions directly to your Program Specialist

PCA Choice & 245D Licensed Program Staff:

Kinzie Matthies – PCA/245D Program Coordinator kmatthies@mymrci.org 507-386-5678

Mellisa Cummins – CDS Program Specialist/Designated Coordinator

mcummins@mymrci.org 507-386-5715

Debbie Machado – CDS Program Specialist/Designated Coordinator

dmachado@mymrci.org 507-386-5690

Jane Chindvall – CDS Program Specialist jchindvall@mymrci.org 507-386-5614

Heidi Pugh – CDS Program Specialist hpugh@mymrci.org 507-386-5717

Susan Hawkinson – Registered Nurse/Qualified Professional shawkinson@mymrci.org 800-829-7110

Cheeny Cummins – CDS Specialist ccummins@mymrci.org 507-386-5734

CFSS Consultation Services Staff:

Brittney Schloesser – CDS Consultation Coordinator bmschloesser@mymrci.org 507-386-5679

Abbey Krage – CDS Consultation Specialist akrage@mymrci.org 507-386-5685

Kelsie Seykora – CDS Consultation Specialist kseykora@mymrci.org 507-386-5706

Human Resources, Accounting, and Payroll Staff

Human Resources Staff:

General HR Inbox: CDSHR@mymrci.org

Shannon Heitner – CDS HR Coordinator
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Mandy Gengler – CDS HR Generalist
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Accounting Staff:

Cindy Erkel – CDS Billing Accounting Coordinator
cerkel@mymrci.org 507-386-5708

Anna Flo – CDS Accounting Specialist I
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Brent Gostonczik – CDS Accounts Payable
Accounting Coordinator
bgostonczik@mymrci.org 507-386-5609

Lisa Taylor – CDS Accounts Payable Specialist
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Paul Mendez – CDS Accounts Payable
Specialist (*Spanish*)
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Theresa Abrego – CDS Accounts Payable
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Edward McElmury – CDS Accounting
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Teri Hanks – CDS Accounting Specialist I
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Theresa Farrell – CDS Accounting Specialist I
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Erin Bode – CDS Accounting Specialist I
ebode@mymrci.org 507-386-5607

Kendra Netzke – CDS Accounting Specialist I
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Payroll Staff:

Brittany Cowdin – Payroll Coordinator
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Karen Wilson – Senior Payroll Specialist
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Ruth Jensen – Payroll Specialist
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